

Knowledgebase Article

Importing Machine Description from File in NI

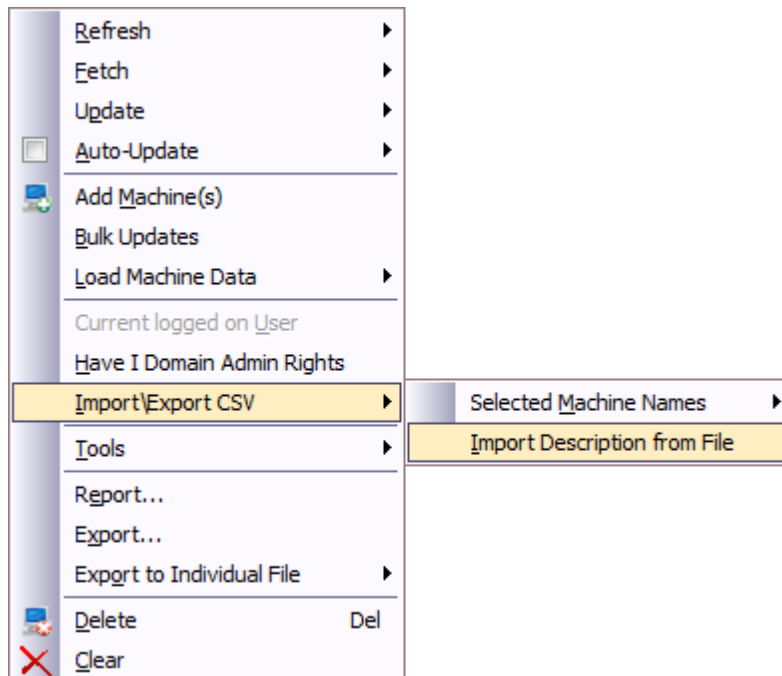
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Importing Machine Description from File in NI

EMCO Network Inventory 5 allows you to import the Machines description from excel/csv files.

To import the Machines description from file in EMCO Network Inventory 5 perform the following steps:

1. To import the Machines description form the file create an Excel file with two columns i.e. Machine Name and Description.
2. Expand the Networking node.
3. Expand your required network node in our case we will select Microsoft Windows Network node.
4. Expand your required Domain/workgroup node.
5. Right click on the machine for which you want to import the description.
6. Select Import\Export CSV -> Import Description from file menu item.



7. File open dialog appears on the screen.
8. Select the file from which you want to import the machine description and click Open button.
9. The imported description for the selected machine appears in the data tab.